



Volunteer Job Posting

Position Title: Friends of Terra Cotta Member

Job Description:

- Contribute to the financial viability of Terra Cotta Conservation Area by organizing local fundraising initiatives and supporting project fundraising goals that help the CVC fulfill its vision for the Conservation Area
- Promote and participate in the numerous Landscapes for Learning environmental education events at the conservation area
- Promote and participate in the various volunteer work days that help restore and protect the natural environment
- Help form and maintain positive and effective relationships in the community
- Promote membership and involvement in the Friends of Terra Cotta to local residents and community members

Time Commitment:

Approximately 10 hours per month

- Monthly meetings typically take place in the evening at Terra Cotta Conservation Area
- Flexibility to work from home when working on fundraising initiatives
- Amount of time involved will change through out the year. It is generally busier during the organization of the Haunted Forest in October.

Required Skills, Interests or Education:

- Enthusiasm for planning fundraising events for a good environmental cause
- Attend monthly meetings (meetings are held during the evenings Monday to Friday)
- Act as a volunteer on event day to help deliver fundraising events

Beneficial Skills, Interests or Education:

- Event planning and execution experience

Dress Code:

Planning Meetings would be casual but when volunteering for an event itself, the dress code would be according to what the theme of that event is

Location of position: Meetings are held at Terra Cotta Conservation Area

Resume Required: Yes
References Required: Yes
Phone Interview Required: Yes
In Person Interview Required: Yes

Level of English Required:
Spoken: Intermediate
Written: Intermediate

Training Required:

- An introductory package will be provided
- If attending event as a volunteer, event training will be provided immediately prior to event if required

To Apply:

- Please email resume to Annabel Krupp at akrupp@creditvalleyca.ca